

# WIRE TRANSFER REQUEST FORM



## Section A: Customer Information

Account Number \_\_\_\_\_  
Name (as it appears on your account) \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_  
Social Security Number \_\_\_\_\_  
Wire Amount (dollars and cents) \_\_\_\_\_  
Date of Wire \_\_\_\_\_  
Daytime Phone (Primary) \_\_\_\_\_ (Alternate) \_\_\_\_\_

## Section B: Receiver's Information

Bank Name and Phone Number \_\_\_\_\_  
Bank Address \_\_\_\_\_  
Bank Routing & Transit Number \_\_\_\_\_  
Receiver's Name \_\_\_\_\_  
Receiver's Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_  
Receiver's Account Number \_\_\_\_\_  
Memo Reference \_\_\_\_\_

## Section C: International Wires

**For international wire transfers, both accounts must be in the same ownership**

International Bank Name \_\_\_\_\_  
International Bank Routing & Transit Number \_\_\_\_\_  
SWIFT Code \_\_\_\_\_  
City \_\_\_\_\_ Country \_\_\_\_\_  
U.S. Corresponding Bank Name (if applicable) \_\_\_\_\_  
U.S. Corresponding Bank Address (if applicable) \_\_\_\_\_  
U.S. Corresponding Bank Routing & Transit Number (if applicable) \_\_\_\_\_  
Memo Reference \_\_\_\_\_

*NOTE: For international wire transfers, both accounts MUST be in the same ownership. You MUST include the Swift code or number for the international bank and the Routing & Transit (a.k.a. ABA number) for the U.S. correspondent bank if one is being used. Ameriprise Bank, FSB has no control over how long an international wire transfer will take to be received & credited by the receiving bank.*

## Section D: Enrollment & Agreement

The Wire Transfer Request enables you to initiate an outgoing wire transfer from your account(s) with Ameriprise Bank, FSB via telephone or written request. There is no charge for incoming wires, however, all outgoing wires are subject to a fee which is charged to the account from which the funds are transferred. The fee is currently \$15.00 for domestic wire transfers and \$30.00 for international wire transfers, however; *fee amounts are subject to change*. If you call or fax us, the wire transfer request should be made by 1:00 pm CT to allow processing time prior to the 3 p.m. CT deadline for same day processing. If you write us, the wire transfer request will be completed no later than the business day following the business day the written request is received.

To enroll in this service, simply complete and return this agreement and enrollment form. For future use of this service, follow these steps:

1. Contact customer service at (888) 356-1006.
2. Identify yourself giving your name, address and Social Security number. We may request additional information to verify your identity.
3. Identify your account number as it appears on your monthly statement and, if applicable, the account number to which you want the funds transferred.
4. State the amount of the transfer.

This enrollment gives Ameriprise Bank, FSB the authority to honor any wire transfer request that it believes to be authentic. Ameriprise Bank, FSB will not be held liable for any loss or expense arising from a wire transfer of funds unless the loss or expense is the direct result of negligence on the part of the company or its employees. The records of Ameriprise Bank, FSB will be binding on all parties.

I authorize Ameriprise Bank, FSB, upon my request, to wire transfer funds from my Ameriprise Bank, FSB deposit account(s). I agree to pay the fee applicable when I request a wire transfer, which will be charged to my account from which the funds are transferred. I understand wire transfers will only be completed in accordance with the authorization I have given.

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Signature

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Date

*Note: If you have any changes in the bank or information regarding your account with Ameriprise Bank, FSB, please call for another application or write us with the change.*

**Submit request via fax or mail to the following:**

Fax: 1 (888) 871-0327

Mail: Ameriprise Bank, FSB, 834 Ameriprise Financial Center, Minneapolis, MN 55474